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**Safety & Security Standards Audit Grounds
and Outdoor Parking Area Inspection**

Performed by:

Date of inspection:

Time of inspection:

To ensure the integrity of your walkthrough, checklist should be done in order as it appears.

As appropriate, a check must be placed in the "yes" or "no" column to the right.

If a "no" is required, please indicate the problem in the comment section.

If a work order is submitted, note the work order number in the comment field.

	YES	NO	Comments
Outdoor parking lot well lighted			
Outdoor parking lot free of trash and debris.			
Painted stripes in good condition. (e.g. yellow, white, and red stripes)			
Directional signs posted in conspicuous location.			
Lot patrolled at irregular intervals.			
All entrance gates locked after 8pm with exception of main entrance.			
Emergency call boxes located throughout parking lot and functioning properly.			
Closed circuit cameras functioning properly and sending clear images to security.			
Gangs or vagrants noticed.			
Cars checked for length of stay. i.e. are cars covered with tarp, leaves, excessive dirt.			
Security aware of long term stay automobiles.			
Correct percentage of ADA parking available, well marked.			
Grass areas and bushes well maintained.			

Bushes and plants trimmed and away from entrance doors.			
Walkways well lighted.			
Closed circuit cameras functioning properly and sending clear images to security.			
Outside entrances free of trash and debris.			
All external doors leading inside closed, locked and card accessible.			
Key card readers working properly at each entrance.			
All entrances well lighted.			
All entrances secured.			
Directional signage at each entrance, compatible with ADA requirements.			
Outdoor ADA requirements meet regarding wheelchair ramps.			
Other			
Other			