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### EMPLOYEE CONSIDERATIONS:

- Employees are educated on COVID-19 and all guest protocols and procedures
  
- Employees have been educated on proper hand cleaning practices and follow guidelines regularly and after activities such as using the restroom, cleaning, eating, and before and after starting shifts.
  
- Employees wear appropriate PPE in accordance with state or local regulations and are trained on the proper use and disposal of PPE. Masks and gloves have been provided to employees when appropriate/required.
  
- Housekeepers are required to wear masks and gloves, with eyewear highly recommended.
  
- Staff meetings are conducted with appropriate social distancing (outdoors, virtually, or in other appropriate areas).
  
- Employees are encouraged to check their temperature prior to their shift and not come to work if feeling sick. Ask employees if they are experiencing symptoms of COVID-19 (confidential medical record).

I, \_\_\_\_\_, the \_\_\_\_\_  
PRINT NAME JOB TITLE  
 at \_\_\_\_\_ located at \_\_\_\_\_  
PROPERTY NAME PHYSICAL ADDRESS

certify that the above checked items are correct and accurate to the best of my knowledge.

Signature: \_\_\_\_\_

Date \_\_\_\_\_

**COVID-19**  
**CLEAN + SAFE**  
**CHECKLIST**