

GUIDELINES FOR ARTICLE

Thank you for your interest in submitting an article for publication in the Electronic Journal of Hospitality Legal, Safety and Security Research. The e-Journal is published bi-annually, with publication dates of June 1st (Summer issue) and December 1st (Winter issue). Manuscripts of empirical and conceptual research on varied subjects pertaining to legal, safety, and security issues in the hospitality industry are welcome.

Manuscripts submitted to the e-Journal are refereed by the Editorial Board, which is composed of hospitality law faculty and recognized experts in the field, via a double-blind review process. Comments and suggestions will be shared with the authors for revisions as appropriate. The journal's editor acts as a liaison between authors and the editorial board. All communication concerning article submission, review, and publication should be directed to the journal's editor.

Submissions must conform to the following guidelines:

Length

Articles may not be greater than 5,000 words, excluding footnotes, tables, and figures (Note: approximately 20 double-spaced typewritten pages generally translates to 5,000 words).

Footnotes

Footnotes should not be used. Abbreviated cites should be used in the manuscript's text; a reference list must follow at the end of the manuscript. There must be a reference entry for each abbreviated in-text cite. Cites will be checked before publication. Please refer to the Publication Manual (5th ed.) of the American Psychological Association for exact instruction and examples of in-text cites and references. For legal citations, please utilize Bluebook citation form.

Form and Style

Please use the American Psychological Association (APA) style, 5th edition when preparing your manuscript. All tables, figures, cites, and reference lists should comply with APA guidelines. Only completed articles will be considered (no abstracts, outlines, or ideas). Articles should be emailed as a single file (please be sure it is virus free) attached to email. The preferred media of choice is as a Microsoft Word file; however, we will accept rich-free text files. Manuscripts should be submitted to the journal's editor: William Frye at wfrye@niagara.edu.

Content

Articles should be on a topic of interest to the hospitality legal, safety, and security community. Articles regarding pending litigation, current political or religious issues or personalities, or articles which advocate legislation or a legislative position will not be accepted or reviewed.

Previously Published Articles

Exceptional articles printed in other periodicals or journals will be considered. The author is responsible for providing the name and date of previous publication.

Compensation

No compensation is offered for any article.

Biographical Information

Each author of an accepted article will be asked to supply a brief biographical sketch which will appear in the e-Journal in conjunction with the article.

Update

Prior to the publication of an accepted article, the author is notified of the publication date and provided an opportunity to update the article as required. Articles are scheduled by the managing editor.

Publication Time Frame

Due to the expected large number of articles submitted to the e-Journal, the Editorial Committee generally will take 60 days to offer its judgment on each article. After an article has been approved, it is usually published within the next two issues.

Contact

All communications concerning articles and submissions of articles should be submitted to the editor. If possible, please only interact with the editor so as to avoid unnecessary confusion or miscommunication.

Manuscripts and inquiries should be forwarded to the editor:

William D. Frye, PH.D., CHE College of Hospitality and Tourism Management Niagara University Phone: 716-286-8274 Fax: 716-286-8277 Email: wfrye@niagara.edu

Specifications for Content Providers

- Please use Microsoft Word
- Break text into short paragraphs as much as possible for easy reading
- At the end of the article, please provide the following information
- Author name
- Company/University/Organization Affiliation
- Business address
- Telephone number
- Fax number
- E-mail address
- Web address (is available)
- E-mail address if different from the author to contact in case of questions
- Provide definitions for all legal terms
- Please include links to other websites for additional information for the viewers (i.e. government codes and forms, particular federal and state statutes, etc)
- Check spelling and grammar carefully
- Remember that you are writing for attorneys and non-attorneys. Keep legal jargon and legalese to a minimum.